

## MINUTES OF THE QUEEN ELIZABETH ANNEX PAC MEETING

CALL TO ORDER: Meeting of the Queen Elizabeth Annex Parent Advisory Committee – 7:03 PM, November 14, 2018.

### PRESENT:

Kim Werker  
Andrew Johnson  
Chin Sun  
Donna Mah  
Michelle Murphy  
Steve Gibson  
Leanna Warman  
Glenn Saqui  
Dora Eng  
Kevin Love  
Susan Sung  
Kate Hood  
Rebecca Pitfield  
Donna Ememo

1. **Introductions:** PAC executive: Kate, Rebecca, Kevin, Susan. Acting Vice-Principal: Donna Ememo,
2. **Adopt minutes:** Motion by Michelle, second by Glen – PASSED
3. **Adopt agenda:** Motion by Susan, second by Chin – PASSED
4. **Grandview Elementary Liaison Guest (Donna Mah):** Grandview is an enhanced services school with about 148 students. Presently fundraising for a playground. Also fundraising for literacy resources. There is a bucket in each classroom at QEA for donations. Habitat for humanity will hopefully also help out. Cake drive is a big hit and raises lots of money for Grandview. This year's cake drive will take place on December 18, 2018. Likely need \$150,000 to \$200,000 for playground. In terms of donations, cakes are the first priority as they are very popular. Winter gear less of a priority this year. Donna took her leave from the meeting after her presentation.
5. **Vice Principal's Report (Donna Ememo):** Things are running well. Mme. Teresa will be back on Monday. Mme. Donna will also be at QEA on Monday to do transition. Thanks to parents in Division 1 for their understanding as there have been many substitutes. Mme. Joanne's last day will be on Friday November 16, 2018. Mme. Chantelle has extended her leave until winter holidays. Mme. Laura will be staying on to cover. If a longer leave is needed, Mme. Laura is willing to stay on even longer. Mme. Joelle extended her leave as well. Mme. Lisa will be staying on. Jules Quesnel is now alternate emergency cite for our school. Email will be sent out to all parents. Parents should tell their caregivers and after school programs. Staff at QEA want to switch out skating activity for Maple Man or the North American Bear Program up at Grouse. PAC will consider later in meeting.
6. **Principal's Report (Delivered by Rebecca):** Direct appeal raised over \$4,000.
7. **Treasurer's Report (Delivered by Susan):** PAC received \$210 dollars from VSB. There are

some outstanding questions about how PAC will get rest of money from the VSB going forward. This creates some issues paying for our commitments, particularly the dance program. If money is not transferred from VSB to PAC before our commitments come due, we will have to cover and hopefully get paid back. Kate will follow up with VSB contact for more information.

8. **Committee Reports:**

- a. Winter Festival (Delivered by Rebecca). Sarah has done a great deal of work. Need low value new or near new items for sale. Need volunteers for the event. We need more savoury items. Looking for face-painters. Art cards will be available in a couple of weeks. Regularly updating webpage with minutes and DPAC info.
- b. Garden Club (Delivered by Rebecca): Parents can sign up to help through the winter and into spring.
- c. Hot Lunch: All appears to be going well. Nice to have parent volunteers. Question about whether unhealthy options should be eliminated? Issue of healthy food has also come up at DPAC. Given healthy food restrictions at school, may be inconsistent to serve sugary deserts. Also need to be mindful of allergies if kids ask for seconds and get food other than what they ordered.

9. **DPAC update (Leanne):** Presentation November 15 on ADHD in schools. Next general meeting is on school curriculum. General meetings are available to everyone. List of presentations and taped presentations are available on the DPAC website.

10. **New Business:**

- a. Pack Sponsored Events (Rebecca): Ice skating is no longer happening. Looking at replacing it with the "Maple Man". French Canadian themed activities and content, lots of maple syrup. Still getting estimates on how much it will cost. Also looking into North American Bear Program at Grouse. It is a very full program and a long day. Likely \$2,500 for whole school. PAC can fund the whole thing or fund part of the cost and bill parents for the rest depending on available funds.

Consensus was to book Maple Man now. Will also likely do North American Bear Program and evaluate how much PAC can subsidize. PAC is also paying for dance, though likely not tennis. PAC is paying for presentation by Saleema Noon on body science for parents and children.

Question about whether PAC should maintain a contingency fund to pay for events given issue of the timing of cash flow from VSB to the PAC.

- b. People need to say if they need childcare for PAC meetings at least one week in advance.
- c. Jules Quesnel has an event coming up called the "Electric Luau". All kindergarten kids get two free tickets!
- d. Should we use Grandview fund raising as an opportunity to build connections and allow kids from both schools to meet and get to know each other? Should we consider some type of

mixer event?

10. Adjourn and Schedule Meeting for February 6, 2019: Motion by Kim, second by Steve - PASSED